

Name of group _____ date _____

Notes on leaving Falcon Adam

Action	tick
Refill water tank (do not refill water bottles) (run water to clear hose first)	
Empty and clean all 4 toilets. Put elsan blue in base of all 4 toilets and refill water to half way in top	
Clean and put away <u>everything</u> from worksurfaces into food cupboard (leave surfaces clear as things gather dust when left out)	
Wipe down all surfaces	
Clean sinks in kitchen and bathrooms	
Empty and wipe down fridge – <u>prop open</u>	
Empty and clean freezer	
Clean hob, oven and grill pan	
Empty all bins - replace bin liners (inc bathroom bins)	
Lift all mattresses out, sweep underneath and replace (leave one of the rear bunks empty by putting mattress on lower bunk)	
Take rear carpet up - brush dust off and leave on empty back bunk	
Lift <u>everything</u> and sweep throughout (do not put items on top of cushions)	
Return lifejackets to hangers	
Remove <u>all</u> personal belongings – check in all cupboards and shelves and hooks under beds	
Turn gas to water heater off	
switch off electrics at box between bunks at rear	
Return windlasses etc to box on rear deck	
Take batteries out of fairy lights if used – put in top drawer	
Put cover over box on stern (cover is in box)	
Lock front door from inside - Mop throughout from front to back, closing and locking windows as you go - leave curtains open	
Put lifebuoys below deck on empty rear bunk (leave mop and bucket here also)	
Switch gas off at rear deck	
turn red battery keys off under rear deck	
Turn stern gland	
<u>Leave keys on hook inside rear door</u>	
Lock rear hatch	

Please note below any damages or any cleaning product etc that has run out or is running low

Suggestions – ways we can improve your next visit